



MEDICAL TECHNOLOGIST/PHLEBOTOMIST

Job Requisition #20-0125

Location: **Riverside Health Center**

Application Deadline: **Until Filled**

Hours Per Week: **40**

Status: **FT (1.0 FTE)**

Benefit Eligible: **Yes**

All people share a powerful need for the basic necessities of a good life and a place that understands that good health starts with a caring touch and a kind word. Since 1971, the Community Health Centers of Burlington (CHCB) has provided access to high quality health care regardless of financial status or life circumstance. We strive to improve the health of all within the communities we serve in an environment that conveys respect, offers support, and encourages people to be actively involved in their own health care. Our positive, mission-minded staff make CHCB a great place to work!

CHCB is an innovative Federally Qualified Health Center with eight sites throughout Chittenden County and southern Grand Isle County. We are an Equal Opportunity Employer and are especially interested in candidates who can contribute to the diversity and excellence of the organization. We offer a generous benefits package to eligible employees and a competitive minimum hourly wage for entry-level positions.

Essential Duties

- Performs laboratory functions such as venipuncture, capillary blood collection
- Performs waived laboratory tests as ordered and permitted
- Processes specimens for in-house laboratory testing
- Processes and sends out specimens to hospital and reference laboratories per procedure
- Logs and tracks patient specimens, and resolves tracking issues
- Performs routine quality control testing and reporting to meet regulatory guidelines
- Assists in the training of staff in venipuncture and capillary blood collection
- Inventories laboratory supplies, disposes of hazardous waste materials per OSHA and CLIA guidelines
- Monitors laboratory systems, information and workflow to ensure compliance and efficiency
- Follows all health and safety rules and alerts management to any safety concerns
- Maintains and cleans Laboratory equipment and work area on an ongoing basis
- Maintains strict confidentiality

Basic Qualifications

- Bachelor's Degree in Medical Technology or related field.
- Two years' experience in specimen processing
- One year of Phlebotomy experience on patients of all ages

Knowledge, Skills and Ability

- Knowledge of clinical laboratory procedures, standards, tests and quality control measures.
- Knowledge of and the ability to comply with laboratory safety requirements.
- The ability to perform quality control and use laboratory equipment. Demonstrated phlebotomy skills on patients of all ages
- Demonstrated skill on a range of specimen processing functions
- Knowledge of clinical laboratory specimens, infection control practices, medical terminology, and safety requirements
- Ability to learn new procedures, anticipate and react calmly to emergency situations, and to identify and resolve problems
- Proficient computer skills including laboratory software systems and MS Office products.
- Excellent written and communication skills.

To apply for this position, please send a resume and cover letter to: HR@CHCB.org
The Human Resources Department will contact applicants who have been chosen to continue through the applicant selection process.

Learn More! See our Website at www.chcb.org/careers/positions-available