



MAT MEDICAL ASSISTANT

Job Requisition #18-0098
Location: **Riverside Health Center**
Application Deadline: **Until Filled**

Hours Per Week: **40**
Status: **Full Time**
Benefit Eligible: **Yes**

All people share a powerful need for the basic necessities of a good life and a place that understands that good health starts with a caring touch and a kind word. For over 45 years, the Community Health Centers of Burlington (CHCB) has provided access to high quality health care regardless of financial status or life circumstance. We strive to improve the health of all within the communities we serve in an environment that conveys respect, offers support, and encourages people to be actively involved in their own health care.

CHCB is an innovative Federally Qualified Health Center with eight sites throughout Chittenden County and southern Grand Isle County. We are an Equal Opportunity Employer and offer excellent benefits!

Essential Duties

The MAT Medical Assistant (MA) is responsible for the coordination and care of patients receiving Medication Assisted Treatment (MAT) for opioid addiction. Teaming with a LADC, the position provides health home services to a panel of over 100 MAT patients in coordination with prescribing buprenorphine providers and Behavioral Health clinicians at CHCB. This position will also coordinate with other treatment providers from whom patients are receiving services. As part of embedded support service, the MAT MA will provide for the planning and coordination of care and will assist with medical monitoring of patients receiving Buprenorphine treatment. The MA will also ensure that MAT patients receive other health home services. The MA will work in coordination with and provide support to the MAT-RN staff.

Basic Qualifications

Education:

- High School Graduate with vocational training in, or ability to be trained as a medical assistant.
- Prior Medical Assistant experience highly preferred.

Skills & Abilities:

- Ability to acquire knowledge of medical terminology and standardized testing procedures.
- BLS Certified or ability to obtain BLS certifications.
- Must possess or be willing to acquire clinical and organizational skills.
- Must work accurately and efficiently in a fast paced environment.
- Ability to seek out appropriate resources to problem solve effectively.
- Willing to work with a variety to ethnic and socioeconomic groups with various special needs.
- Ability to learn and follow OBOT regulations

To apply for this position, please send a resume and cover letter to: HR@CHCB.org

The Human Resources Department will contact applicants who have been chosen to continue through the applicant selection process.

Learn More! See our Website at www.chcb.org/careers/positions-available